



KEYSTONE OAKS SCHOOL DISTRICT
1000 Kelton Avenue
Pittsburgh, PA 15216

BOARD OF SCHOOL DIRECTORS

BUSINESS/LEGISLATIVE MEETING

TUESDAY, AUGUST 18, 2015
7:00 PM

**KEYSTONE OAKS SCHOOL DISTRICT
SCHOOL DIRECTORS' CALENDAR OF COMING EVENTS**

August 18, 2015 – Business/Legislative Meeting

7:00 PM Meeting

- Call to Order – President
- Pledge of Allegiance
- Public Comment
- Approval of Reports
- Public Comment
- Adjournment

September 8, 2015 –Work Session

7:00 PM Meeting

- Call to Order – President
- Pledge of Allegiance
- Public Comment
- Review of Reports
- Public Comment
- Adjournment

BOARD PRESIDENT'S REPORT

August 18, 2015

Ms. Patricia Ann Shaw

BOARD ACTION REQUESTED

I. BOARD MINUTES

It is recommended that the Board approve the Special Voting Minutes and Work Session Minutes of June 18, 2015, and the Business/Legislative Minutes of June 25, 2015.

II. APPOINTMENT OF VOTING DELEGATE FOR THE PSBA DELEGATE ASSEMBLY MEETING

It is recommended that the Board appoint **Donald Howard** as the voting delegate to participate in the PSBA Delegate Assembly to be held on Tuesday, October 13, 2015. This occurs prior to the regularly scheduled events of the main PASA-PSBA School Leadership Conference. Voting delegates are not required to pay a registration fee in order to participate in the Delegate Assembly.

FOR INFORMATION ONLY

- | | |
|---|---|
| I. Parkway West Career and Technology Center Report | <i>Ms. Annie Shaw</i>
<i>Mr. Donald Howard - Alternate</i> |
| II. SHASDA Report | <i>Mr. Daniel Domalik</i> |
| III. Golden Wings Foundation, Inc. Report | <i>Mr. Donald Howard</i> |
| IV. PSBA/Legislative Report | <i>Ms. Raeann Lindsey</i> |
| V. Castle Shannon Borough Council Minutes | <i>(Available Online)</i> |
| VI. Dormont Borough Council Minutes | <i>(Available Online)</i> |
| VII. Green Tree Borough Council Minutes | <i>(Available Online)</i> |

VIII. EXECUTIVE SESSION

SUPERINTENDENT'S REPORT

August 18, 2015

Dr. William P. Stropkaj

BOARD ACTION REQUESTED

I. SETTLEMENT AGREEMENT AND RELEASE

The Administration recommends the approval of the *Settlement Agreement and Release* reached as a result of a due process complaint filed with the Office of Dispute Resolution with regard to Student #2015-001, and authorization for Administration to take all steps in accordance therewith.

II. DIRECTOR OF FISCAL SERVICES – SHARON J. GOLOGRAM

The Administration recommends the appointment of **Sharon J. Gologram** as the Director of Fiscal Services, Board Secretary, and Right-to-Know Officer, effective August 17, 2015, at a starting salary of \$90,500. The Superintendent and School Solicitor are authorized to finalize all terms of employment in a written contract.

III. SUPERVISOR OF PUPIL SERVICES – SUZANNE LOCHIE

The Administration recommends the appointment of **Suzanne Lochie** as the Supervisor of Pupil Services, effective August 19, 2015, at a starting salary of \$60,000. Mrs. Lochie's employment is in compliance with the *Act 93 Administrative Employees Compensation and Performance Plan, July 1, 2014 through June 30, 2016*.

IV. FINANCE ASSISTANT AND CHILD ACCOUNTING CLERK

It is recommended that the Board approve an hourly rate of \$40.00 for **Rebecca Kaminsky**, Finance Assistant and Child Accounting Clerk, retroactive to July 1, 2015 for the 2015/2016 school year.

V. PROJECT SUCCEED CONTRACT – PROGRAM DIRECTOR 2015/2016

It is recommended that the Board approve the *Project Succeed Contract for Employment* of Joel Vanucci as Program Director for the 2015/2016 school year.

VI. BAND UNIFORMS

It is recommended that the Board approve the purchase of marching band uniforms and accessories from Band Shoppe at a cost not to exceed \$57,916.05.

VII. PROFESSIONAL DEVELOPMENT

It is recommended that the Board approve the following conference requests:

Dr. William Stropkaj	PASA-PSBA School Leadership Conference Hershey, PA October 13-16, 2015	\$1,550.00
Donald Howard	PASA-PSBA School Leadership Conference Hershey, PA October 13-16, 2015	\$1,550.00
Suzanne Lochie	PA Association of Pupil Services Administrators 2015 Fall Workshop Carlisle, PA October 19, 2015	\$563.95 (General Funds)

EDUCATION REPORT

August 18, 2015

Ms. Raeann Lindsey, Chairperson

BOARD ACTION REQUESTED

I. MATHEMATICS TEXT BOOK DISPOSAL

The Administration recommends the disposal of the following mathematics books from Harcourt Math PA Edition, Publication 2005:

<u>Grade Level</u>	<u>Number of Books for Disposal</u>	<u>ISBN</u>
1	138 (Assorted Volumes 1-6)	
2	120 (Assorted Volumes 1-6)	
3	175	0-15-343102-4
4	202	0-15-343103-2
5	185	0-15-343104-0

PUPIL PERSONNEL REPORT

August 18, 2015

Dr. William Stropkaj

BOARD ACTION REQUESTED

I. TITLE I NON-PUBLIC SCHOOL CONTRACT

The Administration recommends that the Board approve the *Title I Non-Public School Contract between the Keystone Oaks School District and the Allegheny Intermediate Unit* for the 2015/2016 school year for Title I services to students at St. Anne, St. Bernard, St. Gabriel and St. Thomas More Schools.

II. TRANSITION CONSULTANT FOR SPECIAL EDUCATION SERVICES

The Administration recommends that the Board approve DJ Morgan Educational Consulting, LLC, as a Transition Consultant to provide services for special education at a cost not to exceed \$18,135.00 for the 2015/2016 school year.

III. PEER JURY SCHOOL-BASED DIVERSION PROGRAM

The Administration recommends that the Board approve the Peer Jury School-Based Diversion Program to continue at the Keystone Oaks Middle School and the Keystone Oaks High School (under the direction of **Officer John Bruner**) for the 2015/2016 school year.

IV. SCHOOL DENTAL SERVICES – DR. GEORGE ROYER

The Administration recommends that the Board approve the Agreement for School Dentist Services with **George Royer, D.M.D.**, for the 2015/2016 school year.

V. ALTERNATIVE EDUCATION FOR DISRUPTIVE YOUTH PROGRAM AGREEMENT

The Administration recommends that the Board approve the *Alternative Education for Disruptive Youth Program Agreement* for the 2015/2016 school year to be implemented on an as needed basis or if court appointed.

VI. ALLEGHENY INTERMEDIATE UNIT HEAD START LEASE AGREEMENT

It is recommended that the Board approve the Allegheny Intermediate Unit Head Start Program Lease Agreement with the Keystone Oaks School District at an amount of \$4,250.04, payable in twelve (12) installments, effective September 1, 2015 through August 31, 2016. The space rental is at Dormont Elementary School, Room 111.

PERSONNEL REPORT

August 18, 2015

Mr. David Hommrich, Chairperson

BOARD ACTION REQUESTED

I. RESIGNATIONS

1. Professional Employee

It is recommended that the Board accept the letter of resignation from **Kaitlin Hogel**, Mathematics, Grade 8, Keystone Oaks Middle School, effective July 20, 2015.

2. Classified Employees

It is recommended that the Board accept the letters of resignation from the following employees:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Jennifer Karpa Myrtle Elementary	Paraprofessional	August 12, 2015
Erin Rebish Myrtle Elementary KO Middle/High Schools	Health Aide	July 22, 2015
Tracee Burell Keystone Oaks HS	Food Service	August 10, 2015

II. RETIREMENTS

It is recommended that the Board accept the letters of retirement from the following employees in compliance with the *Keystone Oaks Educational Support Personnel Association/PSEA/NEA July 1, 2009 – June 30, 2014*:

<u>Name</u>	<u>Years of KO Service</u>	<u>Retirement Date</u>
Frances Creely Secretary	25	October 30, 2015
Corinne Zahradnik Accounts Payable	20	October 2, 2015

III. LEAVE OF ABSENCE

It is recommended that the Board approve the leave of absence for **Sarah Welch**, Coordinator of Communications/Public Relations, effective November 4, 2015, with an anticipated return date of January 27, 2016.

IV. APPOINTMENTS

1. Professional Hires

In compliance with *Board Policy No. 404 – Employment of Professional Employees, and the Keystone Oaks Education Association Agreement 2011-2016*, the Administration recommends the employment of:

Katie Crawley

Grade 4 – Dormont Elementary
August 20, 2015
Salary - \$48,500.00 (M, 11)

Abigail Rohe

Kindergarten – Dormont Elementary
August 20, 2015
Salary – \$43,000.00 (B+24, Level 16)

Eric Davidson

Autistic Support – KO Middle School
August 20, 2014
Salary - \$43,500.00 (M, 16)

Jamie Snyder

Grade 4 – Myrtle Elementary
August 20, 2015
\$43,750.00 (B, 15)

Edward Hanna

Guidance Counselor – Dormont Elementary
August 20, 2015
Salary - \$43,500.00 (M, 16)

Ellie Tecza

Autistic Support – Myrtle Elementary
August 20, 2015
Salary - \$43,750.00 (B, Level 15)

Cailin Irvine

Kindergarten – Aiken Elementary
August 20, 2015
Salary – \$42,750.00 (B, Level 16)

Matthew Passarello

Mathematics – KO Middle School
August 20, 2015
Salary - \$47,500.00 (M, 12)

Beth Shephard

Half-time Elementary – Aiken Elementary
August 20, 2015
Salary - \$21,375.00 (B, Step 16)

2. Evening Custodial Supervisor – Michael Hurley

It is recommended that the Board approve **Michael Hurley** as the Evening Custodial Supervisor at a salary of \$37,000.00 with benefits, effective August 1, 2015 through June 30, 2017.

3. Curriculum Leaders 2015/2016

In compliance with the *Keystone Oaks Education Association Agreement 2011/2016 Article XXVI-Curriculum Leaders*, it is recommended that the following teachers be approved as Curriculum Leaders for the 2015/2016 school year:

<u>Employee</u>	<u>Grade/Subject</u>	<u>Compensation</u>
Mary Poe	Kindergarten	\$3,000.00
Kellie Dawson	First Grade	\$3,000.00
Patty Peterson	Second Grade	\$3,000.00
Jamie Barbin	Third Grade	\$3,000.00
Kristie Rosgone	Fourth Grade	\$3,000.00
Jennifer Harke	Fifth Grade	\$3,000.00
Lisa McMahon	English 6-8	\$1,500.00
Jennifer Bogdanski	English 9-12	\$1,500.00
Jennifer Watenpool	Family/Consumer Science & PE	\$3,000.00
Heather Hruby	Fine Arts – Visual Arts	\$1,500.00
William Eibeck	Fine Arts – Music	\$1,500.00
Michele Lowers	Foreign Language & ESL	\$3,000.00
Kevin Gallagher	Math 6-12	\$3,000.00
Tricia Kreitzer	Science 6-12	\$3,000.00
Joan Young	Social Studies 6-12	\$3,000.00
Michael Magri	Tech, Business & Library Science	\$3,000.00

4. Substitute Teachers

In compliance with *Board Policy No. 405 – Employment of Substitute Professional Employees*, it is recommended the Board approve the following individuals as substitute teachers and substitute nurses for the 2014/2015 school year:

<u>Name</u>	<u>Subject</u>
Arzenti, Rosa	Pre K-4
Barley, Benjamin	Elementary
Baroffio, Alisa	Elementary
Bolton, Christina	Elementary
Brestensky, Lisa	Elementary/Special Education
Browers, L. Blithe	Music
Carmosino, Angela	Pre K-4
Cuccaro, Yvonne	Elementary
DeLauter, Ashley	Elementary/Reading Specialist
Doyle, Emily	Health/Physical Education
Eveges, Emily	Early Childhood
Goins, Lynnelle	Secondary Math
Griffith, Nina	Elementary/Reading Specialist
Henigman, Courtney	Elementary/ML Math/ML English
Hirschinger, Katherine	Elementary
Hogben, Scott	Tech Ed

Jaworski, Emily	PK-4
Kakel, Charles	Social Studies/English/ML Math
Kalakos, Kristen	Elementary
Kaminski, Kristen	PK-4
Kuglar, Jennifer	Elementary/Special Education
Lydon, Kathleen	Elementary
Marchick, Joseph	General Science/Social Studies
Mihalsky, Dena	Elementary/Special Education
Moore, Joann	Elementary
Morgan, Barbara	Elementary
Nee, Margaret	Social Studies
Oberst, Terry	Special Ed/English
Over, Lisa	Secondary Math
Polens, Alexandra	Elementary
Ramsey, April	Elementary
Ranade, Madhura	Secondary Math/ML Math/Chemistry/Science
Reft, Dennis	Elementary/ ML Math
Schneider, Benjamin	Art
Selepack, Jennifer	PK-4
Shephard, Elizabeth	PK-4
Smith, Theresa	Elementary
Streitmatter, Matthew	Secondary History/French
Timbario, Phyllis	Elementary/Reading Spec/ML Eng
Vetter, Patrick	Music
Walsh, Jaclyn	Elementary
Wood, Kimber	Pk-4/Special Education
Zoller, Sally	Elementary/Special Education

5. Project Succeed

It is recommended that the Board approve the following individuals as Project Succeed instructors for the 2015/2016 school year:

Joshua Kirchner	Mathematics (1 st and 3 rd Quarter)
Danielle Kandrack	Mathematics (2 nd and 4 th Quarter)
Lynn Heasley	Career Awareness
Linda Capozzoli	Career Awareness Assistant
Richard Heilmann	English
John Murphy	History/Social Studies
Michael Orsi	Special Education
Matthew Erkel	Science
Beth Smith	Computer Education

6. Food Service Personnel

In compliance with *Board Policy No. 504 – Employment of Classified Employees*, it is recommended that the Board approve the following individuals as Food Service employees for the 2015/2016 school year:

<u>Name</u>	<u>Hourly Wage</u>
Ann Amoroso	\$11.29
Trista Boyes	\$15.00
Ryan Briggs	\$18.40
Tracee Burrel	\$9.49
Tina Conn	\$9.90
Lori Donahue	\$8.92
Gina Delfine	\$12.50
Frances Edwards	\$11.83
Laura Gibson	\$10.25
Jodi Hoffman	\$9.19
Kathy Hrivnak	\$9.08
Sandy Kaminski	\$13.13
Jennifer Lashley	\$16.00
Kris Malia	\$10.25
Lynn Mathew	\$10.50
Jennifer McIntyre	\$9.45
Tammy Oswalt	\$10.30
Barbara Routh	\$9.19
Eileen Shields	\$9.69
Tracey Slagle	\$12.60
Kim Stubinger	\$10.25
Penny Walters	\$11.29

7. Substitute Secretaries and Paraprofessionals

In compliance with *Board Policy No. 505 – Employment of Classified Substitute Employees*, it is recommended that the Board approve the following substitute secretaries and paraprofessionals for the 2015/2016 school year:

Eileen Crossey	Secretary/Health Aide
Theresa Roche	Secretary

8. Substitute Custodian

In compliance with *Board Policy No. 505 – Employment of Substitute and Short-Term Employees*, it is recommended that the Board approve **Dejon Moore** as a substitute custodian, effective July 27, 2015.

9. Athletic Coaches

In compliance with the *Keystone Oaks Education Association Collective Bargaining Agreement 2011-2016*, it is recommended that the Board approve the following individuals as coaches, pending receipt of all legal documents and clearances, for the 2015/2016 school year:

<u>Coach</u>	<u>Sport</u>	<u>Compensation</u>
David Bender	Girls Tennis Head Coach	\$4,190.00
Andrew Bochicchio	Girls Tennis Assistant Coach	\$2,755.00
Andrew Bell	KOMS Football Assistant	\$3,275.00

10. Extra-Duty Appointments

It is recommended that the Board approve the following individual as per the *Keystone Oaks Education Association Collective Bargaining Agreement 2011-2016, Article XXVIII, Extra Duty Compensation, Sub-Section C: Activities Positions and Compensation*, for the 2015/2016 school year:

Jesse Sieff	Percussion Coordinator	\$1,800.00
Chelsea Fredrickson	Kaydeens	\$1,550.00
Chelsea Fredrickson	Silks	\$1,650.00

FINANCE REPORT

August, 2015

Mr. Daniel Domalik, Chairperson

BOARD ACTION REQUESTED

I. ACCOUNTS PAYABLE APPROVAL LISTS AS OF JULY 31, 2015

The Administration recommends approval of the following Accounts Payable lists as presented in the *Finance Package*:

A.	General Fund as of July 31, 2015 (Check No. 49000 – 49281)	\$1,503,234.58
B.	Risk Management as of July 31, 2015 (Check No. 2000 – 2004)	\$844.62
C.	Food Service Fund as of July 31, 2015 (Check 9000 – 9016)	\$12,700.08
D.	Athletics – No change as of July 31, 2015	
E.	Renovations as of July 31, 2015 (Check No. 1500 – 1504)	\$334,954.99
	TOTAL	\$1,851,734.27

For Information Only

Please note that all checks are from the First National Bank account, effective July 1, 2015.

II. ACCOUNTS PAYABLE APPROVAL LISTS AS OF AUGUST 11, 2015

The Administration recommends approval of the following Accounts Payable lists as presented in the *Finance Package*:

A.	General Fund as of August 11, 2015 (Check No. 49282 – 49344)	\$297,298.45
B.	Risk Management as of August 11, 2015 (Check No. 2005)	\$31,037.58
C.	Food Service Fund – No change as of August 11, 2015	
D.	Athletics – No change as of August 11, 2015	
E.	Renovations as of August 11, 2015 (Check No. 1505 – 1506)	\$39,940.50
	TOTAL	\$368,276.53

FACILITIES REPORT

August 18, 2015

Mr. Matthew Cesario, Chairperson

BOARD ACTION REQUESTED

I. CHANGE ORDER FOR MYRTLE ELEMENTARY SCHOOL IMPROVEMENT PROJECT

It is recommended that the Board retroactively approve a change order (as stated in the June 25, 2015 Business/Legislative Meeting) for Myrtle Elementary for additional work to the storm drainage improvement project at a cost of \$51,792.38.

II. CHANGE ORDER FOR CONCRETE SIDEWALK – ADMINISTRATION BUILDING

It is recommended that the Board approve a change order to replace the additional existing concrete sidewalk at the front of the Administration Building (Keystone Oaks High School) at a cost of \$3,052.36.

III. CHANGE ORDER FOR CONCRETE SIDEWALK & CURB –MIDDLE/ HIGH SCHOOLS

It is recommended that the Board approve a change order to replace existing concrete sidewalk and curb on westerly side of the access drive located between the student parking lot and the gymnasium at a cost of \$9,793.64.

IV. CHANGE ORDER FOR REPLACEMENT OF OUTDOOR CONCRETE STAIRCASE

It is recommended that the Board approve a change order for the replacement of the outdoor concrete staircase located at the Keystone Oaks High School outside of the high school gymnasium lobby at a cost of \$3,895.00.

V. TRACTOR PURCHASE

It is recommended that the Board approve the purchase of a new tractor at a cost of \$30,364.82 (state pricing).

TRANSPORTATION REPORT

August 18, 2015

Mr. Matthew Cesario, Chairperson

BOARD ACTION REQUESTED

I. TRANSPORTATION

It is recommended that the Board approve the Transportation Program for the 2015/2016 school year as presented in the Transportation Booklet.

Program

Company

Exceptional Children and Act 372

First Student Transit

Port Authority Transit

Regular District Transportation

Matthews Bus Company

Parent Contracts

II. PORT AUTHORITY AGREEMENT

It is recommended that the Board approve the Agreement between Port Authority Transit and the Keystone Oaks School District to provide monthly bus passes in the amount of \$97.50 per pass for Zone 1 for the 2015/2016 school year.